



Thanks for your interest in selling your clothes! Here are the steps to sell your clothes:

1. You have to be a current New York State resident and 18 years or older.
2. You have to review the guidelines below before booking online.
3. If you think what you are selling meets the guidelines, use a computer or phone to book online at www.professionalsoonly.shop/book-online.
4. Select from the available days and times.
 - a. If you have more than one storage tote, book 2 hours.
5. Once selected and the request is sent, you will receive an email confirmation that your appointment is accepted or not.
6. On the day of your accepted appointment, please come in 5-10 minutes early with the items you want to sell and be prepared to show your New York state ID.
 - a. If you arrive 20 minutes late past your appointment time, you are forfeiting your time and will have to re-book online again.
7. You will be filling out 2 NYS ST-120 forms: 1 copy for you to keep and 1 copy for the store to keep for our records.
8. If what you want to sell is accepted, we offer the following:
 - a. If the total is less than \$50, we can give cash, store credit with 10% off of the subtotal, PayPal, or Venmo.
 - b. If the total is more than \$50, we can offer store credit with 10% off of the subtotal, PayPal, or Venmo.

Please note we reserve the right to not buy from anyone who is rude, inappropriate, late, not willing to show NYS ID, or not willing to fill out NYS ST-120

Guidelines in Selling Your Items

1. The items in which you want to sell will be inspected for the following:
 - a. Stains, pen marks, holes, wear and tear, discoloration, odor, and other conditions that are not wearable.
 - b. If it is the current style and brand for working professionals.
2. In addition to the table displayed on page 2, we **do not** accept the following:
 - a. Clothes with fabric size tags that have been ripped, cut, or washed off.
 - b. Clothes that are not mature or considered professional in an office or healthcare environment.
 - c. Nurse uniforms with company logos on them
 - d. Shoes that are worn-out.
 - e. Tailored suits, pants, or any clothing that is unique and is not an orderable size online.



Guideline Summary

Clothing Type	ACCEPT? (Y = Yes, N = No)		
	Good Condition	New without Tags	New with Tags
Belt	Y	Y	Y
Blazer	Y	Y	Y
Blouse	Y	Y	Y
Boots	Y	Y	Y
Cardigan	Y	Y	Y
Coat	Y	Y	Y
Dress	Y	Y	Y
Dress Shirt	Y	Y	Y
Golf Shirt	Y	Y	Y
Jacket	Y	Y	Y
Laptop Bags	Y	Y	Y
Pants	Y	Y	Y
Scarf	Y	Y	Y
Shoes	Y	Y	Y
Skirt	Y	Y	Y
Slacks	Y	Y	Y
Socks	N	N	Y
Stockings	N	N	Y
Suit and Suit Jackets	Y	Y	Y
Sweater	Y	Y	Y
Sweatshirt	Y	Y	Y
Tie	Y	Y	Y
Trench Coat	Y	Y	Y
Trousers	Y	Y	Y
Nurse Scrub Top	Y	Y	Y
Nurse Scrub Bottoms	Y	Y	Y

If you have any questions, please email info@professionalonly.shop or call 315-538-0217

Thank you very much for your business!